



Volunteering for The Grand Appeal stall at Bristol Children's Hospital

Job Description

Report to	Steph Benson / Helen Bromley / a member of the TGA team in the office
Location	The Grand Appeal, 30/32 Upper Maudlin Street, Bristol BS2 8DJ and Bristol Children's Hospital, Upper Maudlin Street, Bristol, BS2 8BJ
Stall Times	Monday to Friday: 10am – 2pm

The main purpose of this role is to set up and manage The Grand Appeal stall at Bristol Children's Hospital.

The tasks you can expect to undertake during your time with us are as follows:

- Setting up the merchandise stall at the start of each volunteering session
- Clearing away the merchandise stall at the end of each volunteering session
- Taking card payments and tracking all retail sales made on the merchandise stall
- Talking to staff and patients and their families at Bristol Children's Hospital about the charity and promoting any relevant fundraising events

As a volunteer we ask that you:

- Complete your volunteering activities with dedication and commitment
- Be positive about and support the charitable work of The Grand Appeal
- Follow and operate within the policies and procedures of The Grand Appeal
- Value and respect the rights of our supporters
- Sign and return the Volunteer Registration Form, including confidentiality clause

You won't receive remuneration for the voluntary work undertaken, but you are entitled to claim out of pocket expenses, where agreed in advance.

Our Commitment to you:

- We will provide you with all the necessary training to help you carry out these tasks
- Ensure your health, safety and welfare while working
- Provide you with information on our relevant policies and procedures
- Reimburse out of pocket expenses as outlined above
- Make sure you are covered under the organisation's employer or public liability insurance

Raising money for Bristol Children's Hospital
and The Neonatal Intensive Care Unit | grandappeal.org.uk

30-32 Upper Maudlin Street, Bristol, BS2 8DJ | 0117 927 3888 | hello@grandappeal.org.uk

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